

RESOLUTION No. 168-2007

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS FOLLOWS:

WHEREAS, by virtue Resolution No.120-2006, the City of Reading declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on July 16, 1993, and;

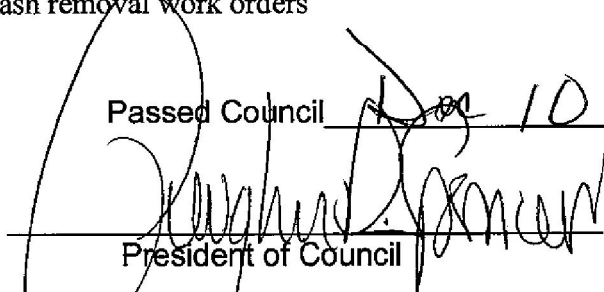
WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW THEREFORE, THE COUNCIL OF THE CITY OF READING DOES HEREBY RESOLVE AS FOLLOWS:

In accordance with the City of Reading Records Retention Policy and Document Retention Schedule, hereby authorizes the disposition of the following public records:

2000-2003	Trash Service Application
1994-2004	Paid Recycling receipts
1995-2002	Trash Hauler customer list
1999-2002	Registered bills from Treasurer
2003	Delinquent Trash bill notices
2001	Pilot Trash Program customer list
2001	Solid Waste/Recycling invoices
1991-1993	Cash receipts
1996-2004	Paid Trash receipts
1998	Part-Time payroll
1996-2002	Senior Citizen recycling rebate
2000-2002	Trash removal work orders

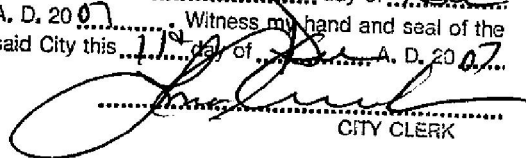
Passed Council Dec 10, 2007


President of Council

Attest:


City Clerk

I, LINDA A. KELLEHER, City Clerk of the City of Reading, Pa., do hereby certify, that the foregoing is a true and correct copy of the original passed by the Council of the City of Reading, on the 10th day of Dec, A. D. 2007. Witness my hand and seal of the said City this 11th day of Dec, A. D. 2007.


CITY CLERK